

**MINUTES OF A SPECIAL MEETING
OF THE FAIRFIELD PLANNING AND ZONING
COMMISSION - Fairfield, Idaho
April 7, 2015**

Recorded

COMMISSION MEMBERS IN ATTENDANCE: Jasmine Torwan, Ted Miller, Linda Thomas, and Kevin Dugan.

CITY STAFF IN ATTENDANCE: Megan Stelma

OTHERS IN ATTENDANCE: None

I. CALL TO ORDER: Chairman Miller called the meeting to order at 7:11 p.m.

II. ROLL CALL: Roll call was taken by administrator.

III. APPROVAL OF AGENDA: Commissioner Thomas made motion to approve agenda. Second by Commissioner Torwan. All in favor 4-0.

IV. MEETING MINTUES: Commissioner Miller made motion to approve March 10, 2015 minutes. Second by Commissioner Dugan. All in favor 4-0.

V. PUBLIC WORKSHOP: SUBDIVISION TITLE AMENDMENTS:

No new public notice was required due to the following meeting being within 30 days of notice public hearing on March 10, 2015. No public in attendance and no written comments received.

Staff checked with South Central District Health Department if the city could get permits for composting toilets. Bob Erickson said no, it is a State law that you must be connected into the city water and sewer if you are located within the city. Staff continued to review section 14 – Improvement Standards. The subsection "Guarantee of Completion " was amended to better outline the percentage of cost a subdivider is to pay if improvements are not meet prior to final plat. Language was amended in subsection "Evidence of Completion" to insure that "as-constructed" plans are certified by an engineer. A new subsection for off-site improvements was added to insure that the subdivider is to provide such infrastructure if required. Commissioners reviewed such amendments and found that such amendments were in accordance with the Comprehensive Plan of the City of Fairfield.

Motion made by Commissioner Torwan to recommend discussed changes and amendments to Subdivision Title Article 4 . Seconded by Commissioner Thomas. All in favor 4-0.

VI. ADJOURNMENT: Motion made by Commissioner Thomas to adjourn, seconded by Commissioner Torwan. All in favor 4-0.

CITY OF FAIRFIELD
Planning & Zoning Commission

Ted Miller, Chairman

ATTEST: _____
Megan Stelma, City Planning Administrator