

CITY OF FAIRFIELD
Regular City Council Meeting
#FY 18-05

Thursday December 14, 2017

The mayor Scott Marolf called the City Council meeting to order at 7:03 p.m. Roll call was taken by Mickey Dalin. In attendance were Council Members, Terry Lee, Tyler Ballard, and Doug Hoskinson. Kirsten Eaton was absent. Audience members in attendance were Dale Bunn Auditor from France Basterrechea Wagner and Bunn.

APPROVAL OF AGENDA: Councilmember Tyler Ballard moved to approve the agenda as written Second by Councilmember Doug Hoskinson. Motion passes 3-0

CONSENT AGENDA: Councilmember Tyler Ballard moved to approve the consent agenda as a whole Second by Council President Terry Lee motion passes by roll call vote 3-0.

TABLED ITEMS:

Nuisance Ordinance: remained on the table

Personnel Manual: remained on the table

Ordinance #263 Vandalism in Park: remained on the table

Ordinance 269 Flood Damage Prevention Ordinance: Council President Terry Lee motioned to have the 1st reading by title only of Ordinance #269 Flood Damage Prevention Ordinance Second by Doug Hoskinson Roll Call vote passes unanimously 3-0. The Mayor reads Ordinance #269 by title only. Council President Terry Lee moves to waive the second and third readings of Ordinance #269. Second by Councilmember Tyler Ballard. Motion passes by roll call vote 3-0. Council President Terry Lee moves to adopt ordinance #269 Flood Damage Prevention Ordinance. Second by Councilmember Doug Hoskinson. Motion passes unanimously by roll call vote 3-0. The Mayor reads Ordinance #269 by title only and declares the ordinance adopted.

NEW BUSINESS:

A: Prairie Inn-water rate discussion: The council reviewed the handouts from Mickey regarding the cost of water for the Prairie Inn and Killdeer LLC. The comparable amount is less than 100.00 on those two meters. **Councilmember Tyler Ballard moved to leave water rates on both properties as is Second by Council President Terry Lee motion passes 3-0.**

B: Audit 2017: Dale Bunn representing France Basterrechea Wagner and Bunn presented the Audit as of September 30, 2017. He handed out the audit to all members of the council. The only concern like every year was the segregation of duties over asset custody; transaction authorization, bookkeeping, and reconciliation. They are important elements of effective internal control over government assets and resources. To achieve internal control at least two people, must be involved in the accounting process. The City of Fairfield is not alone having this weakness regarding other governmental entities in the area. The City of Fairfield is doing well financially.

C: Consideration of Mountain Water Works Agreement: Doug Hoskinson moved to table the discussion of the agreement until the next meeting Second by Council President Terry Lee. Motion passes 3-0.

D: Recommendation from P&Z on 420 Soldier Road: Natalie Quinonez spoke to the Council regarding 420 Soldier Road. She stated that the Planning and Zoning Commission approved the variance to be approved for 420 Soldier Road. Natalie also stated that the building permit has expired. **Councilmember Doug Hoskinson motioned to reissue a new building permit giving him 180 days to complete and waive the fees Second by Councilmember Tyler Ballard. Motion passes 2-1 Council President Terry Lee opposed.**

E: Survey Streets and Alleys: no report

F: Recommendation on the EPA Administrative Order on Consent: Council President Terry Lee moved to Authorize the Mayor to sign the EPA Administrative order on consent Second by Doug Hoskinson motion passes 3-0.

G: Request to purchase pup trailer: The council discussed the pros and cons on purchasing a pup trailer. The council thought finding a trailer to pick up in spring would be the best. The maintenance crew found a thumb for the backhoe at a substantially lower price. **Councilmember Tyler Ballard moved to approve the thumb for the backhoe at a price of 234.00 with free shipping second by Doug Hoskinson motion passes 3-0.**

H: Alcohol Licenses The alcohol licenses were presented to the council in their packets. The council reviewed the applications. **Councilmember Tyler Ballard moved to approve the alcohol license applications for 2018 and waive the fees on the American Legion Application Second by Doug Hoskinson motion passes 3-0.**

I: ICRMP Training: In the council's packet was a flyer about Seat Belt use. The group discussed the flyer and agreed that seat belt use was the most effective thing you can do to protect yourself in a crash.

CONTINUED BUSINESS

A. Sidewalk Discussion: Grant process for sidewalks will not happen for this year.

B. Sewer Lift Station Proposal Forsgren: no report

C. Fee Schedule: no report

D. Speed Control Lights: no report

E. Landscape Rake Request by Maintenance Crew: no report

F. LHTAC Road Project: The road project still has 9000.00 left over. The company will pave the rest of Willow in Spring.

9. REPORTS

A. Mayor's Report and Correspondence: no report

B. Water and Sewer: no report

C. Streets and Alleys: Councilmember Tyler Ballard discussed the letter he received in the mail. The consensus of the council was that we do not compete with private enterprise

D. Parks and Recreation: The skate rink is ready for skating

E. Fire and Police: no report

F. Public Works Superintendent: no report

G. Planning and Zoning Administrator: Natalie was concerned about David Knauf living in his commercial property without a business. The Mayor spoke and stated that the intent is to have a business on the property. Mr. Knauf is building a house on his property in the county. The council has no opposition to him living in his commercial property due to the circumstances.

H. City Clerk/Treasurer: Mickey talked about the Mayors challenge and stated that our Mayor received 1000.00 for logging lots of miles.

ADJOURNMENT: Council President Terry Lee moved to adjourn Second by Councilmember Doug Hoskinson motion carried 3-0. Meeting adjourns at 8:52p.m.

Next Regular Council meeting will be Thursday January 11, 2017 at 7:00 p.m. at 407 Soldier Road

Scott Marolf, Mayor

ATTEST: _____
Mickey Dalin City Clerk