

# MINUTES OF THE FAIRFIELD PLANNING & ZONING COMMISSION

Tuesday, November 12, 2019 at 7:00 P.M.

Recorded

**COMMISSION MEMBERS IN ATTENDANCE:** Ted Miller, Jasmine Torwan, and Ed Reagan.

Amanda Hulme was absent

**CITY STAFF IN ATTENDANCE:** Natalie Quinonez

**OTHERS IN ATTENDANCE:** Randy Pew

- I. **CALL TO ORDER:** Chairman Miller called the meeting to order at 7:00 p.m.
- II. **ROLL CALL:** Roll call was taken by administration.
- III. **APPROVAL OF AGENDA:** Motion to approve by Commissioner Torwan; second by Commissioner Reagan
- IV. **MEETING MINUTES:** Minutes for October 8: Motion to approve by Commissioner Reagan; second by Commissioner Torwan
- V. **NEW BUSINESS:**  
  
Lot line adjustment ordinance: The city currently does not have a process in place when people want to sell a portion of their lot. After speaking with the attorney, she suggested creating a “record of survey” ordinance. Discussion ensued regarding the process and need for this ordinance.  
  
Steps that Jerry Young would need to take to divide his lot were decided. It was determined that under current ordinances, the new lot he creates needs to meet lot requirements. He needs to get a survey and record his new lots with the county accessor.
- VI. **CONTINUED BUSINESS:**  
  
Discussion on the agriculture/residential land use area was tabled.  
Discussion on the City’s Comprehensive Plan was tabled.
- VII. **MEETING SCHEDULE:** Regular Meeting Tuesday, January 14, 2020 @ 7:00 p.m.
- VIII. **ADJOURNMENT:** Meeting was adjourned at 7:57pm. Motion by Commissioner Torwan; 2<sup>nd</sup> by Commissioner Reagan

CITY OF FAIRFIELD

Planning & Zoning Commission

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Ted Miller, Chairman

ATTEST:

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Natalie Quinonez, Planning and Zoning Administrator