

**MINUTES OF A SPECIAL MEETING  
OF THE FAIRFIELD PLANNING AND ZONING  
COMMISSION - Fairfield, Idaho  
September 24, 2015**

Recorded

**COMMISSION MEMBERS IN ATTENDANCE:** Ted Miller, Jasmine Torwan, and Linda Thomas.

**CITY STAFF IN ATTENDANCE:** Megan Stelma

**OTHERS IN ATTENDANCE:** None

- I. CALL TO ORDER:** Chairman Miller called the meeting to order at 7:10 p.m.
- II. ROLL CALL:** Roll call was taken by administrator.
- III. APPROVAL OF AGENDA:** Commissioner Torwan made motion to approve agenda. Second by Chairman Miller. All in favor 3-0 (Commissioner Dugan absent).
- IV. MEETING MINTUES:** Commissioner Torwan made motion to approve August 27, 2015 minutes. Second by Chairman Miller. All in favor 3-0 (Commissioner Dugan absent).
- V. CONTINUATION OF PUBLIC WORKSHOP FOR AMENDMENTS TO SUBDIVISION ORDINANCE #165, ARTICLE 5 SPECIAL DEVELOPMENT SUBDIVISIONS:**  
Staff reviewed ordinance amendments. There was no public in attendance and no written comment was received. There was no additional discussion from the Commission.
- Staff noted that some “mobile home” language was still in section 5 and highlighted to be reviewed and cleaned up prior to the public hearing. It was also noted to double check the process for mobile home parks and RV parks.
- VI. MEETING SCHEDULE:** Next meeting is scheduled for October 22, 2015.
- VII. ADJOURNMENT:** Motion made by Commissioner Thomas to adjourn, seconded by Chairman Miller. All in favor 3-0 (Commissioner Dugan absent).

CITY OF FAIRFIELD  
Planning & Zoning Commission

\_\_\_\_\_  
Ted Miller, Chairman

ATTEST: \_\_\_\_\_  
Megan Stelma, City Planning Administrator